

**Johnsonburg Borough
Regular Meeting
March 11, 2024**

Call to Order
Silent Prayer
Pledge of Allegiance

Approval of Agenda

Approval of Minutes

- Reorganization & Regular Meeting February 12, 2024

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board

Old Business

1. Ordinance 01-2024 Shared Service Code Enforcement
2. Ordinance 02-2024 Shared Service Community Economic Development Coordinator
3. CDBG 2021 Second Ave. parking lot project
4. CDBG 2022 Harrison Ave. storm water project

New Business

1. PSAB Voting Delegate
2. Storm sewer camera accessory purchase

Executive Session

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough
Regular Meeting
February 12, 2024
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman			X
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

Approval of Agenda: A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to approve the agenda. Motion carried unanimously.

Minutes: A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to approve the minutes from the reorganization meeting and regular meeting on January 2, 2024 with a change to the reorganization meeting minutes to replace Scott Cherry as a newly sworn in Councilman instead of Louie Imbrogno. Motion carried unanimously.

Guests & Public Comment: None present.

Monthly Reports

Mayor: Mayor Paget had nothing to report.

Police: Monthly and 2023 annual reports are on file. Chief Clopp reviewed his report and informed Council that he has received two applications for the full-time officer position. A motion was made by Councilman DePanfilis and seconded by Councilman Poague to proceed with the hiring process. Motion carried unanimously.

Fire Chief: Monthly is on file.

Superintendent: Monthly report is on file. Superintendent Imbrogno thanked the fire department for cleaning up a downed tree on Third Ave. while they were busy plowing during a snow storm.

Council Committees: None.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$12,165.03, Community Center Fund - \$6,188.69, and Community Improvement Fund - \$875.00. A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas will advertise the joint shared employee ordinances with Ridgway Borough to be passed at the March 11th meeting.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Ryan Miller informed Council that CDBG projects for Second Ave. parking lot and Harrison Ave. stormwater are out to bid. He and the borough crew met with PennDOT to discuss the W. Center St. stormwater CDBG project.

Municipal Authority: Minutes are on file. Johnsonburg Municipal Authority Manager Brian Buesink was present to update Council on several authority projects.

Recreation Board: Minutes and reports are on file. The status of the replacement dumpster door was discussed.

Old Business: 1. A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to appoint Duane Duffy and Kenneth Polaski to the Civil Service Commission. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Poague to appoint Kenneth Polaski and Stephen Regelman to the Construction Appeals Board. Motion carried unanimously.

New Business: 1. A motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to pass Resolution 05-2024 & 06-2024 pertaining to the borough's contract with Statewide Recovery Tax Collections. Motion carried unanimously.

2. A motion was made by Councilman Imbrogno and seconded by Councilman Warmbrodt to approve the expenses for Secretary Kilhoffer to attend the PSAB annual conference in Hershey and the street crew to attend the PA One Call Safety Days in Erie. Motion carried unanimously.

3. A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to exonerate Tax Collector Trina DeStephano from the collection of the 2021 Per Capita taxes.

Motion carried unanimously. These taxes will be turned over to Statewide Tax Recovery for collection.

A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to move into executive session to discuss litigation, personnel, and real estate at 4:35 p.m. Motion carried unanimously.

A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to return to regular session at 5:45 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, litigation, personnel, and real estate were discussed but no decisions were made.

A motion was made by Councilman Poague and seconded by Councilman Imbrogno to move forward with an emergency demolition of the former theater building at 528 Market St. due to structural concerns of the code enforcement officer. President Maletto called for a roll call vote which was unanimous in favor of the motion. Motion carried.

Adjournment: A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to adjourn the meeting at 5:51 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary



JOHN CLOPP
 Chief of Police

100 Main Street
 Johnsonburg, PA 15845
 (814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of February 2024.

Calls for Service	192	Parking Violations	2
Signal Calls	38	House Watches	1
Telephone Calls	55	Vehicle Lockouts	2
Investigations	37	Light outage	0
Hearings	7	B.O.L.O	5
Traffic Accidents	2	Asst. Fire/Ambulance	6
Written Warnings	20	Asst. other Police Dept.	13

Receipts:

Fines	\$ 943.62
Reports	\$ 0.00
Tickets	\$ 0.00
Total	\$ 943.62

Special Information:

- Act 13 Grant submitted for department body armor.
- Reimbursement grant received for \$9,421.55.
- Provided security for gun bash with Elk Sheriffs.
- Full-time patrolman testing process underway.

Offenses:	Number	Arrest	Handled Otherwise
Drugs	3	1	2
Assaults	0	0	0
Burglary	2	2	0
Thefts	3	1	2
Criminal Mischief	3	2	1
D.U.I.	0	0	0
Disorderly Conduct	2	1	1
Mental Health	2	0	2
Sex Offenses	1	0	1
Family and Children	14	1	13
All Other Offenses	11	6 (21 MV Arrests)	5
Totals	41	35	27

Respectfully



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

February 2024 Johnsonburg Fire Department Report

Incident Type Count per Station for Date Range

Start Date: 02/01/2024 | End Date: 02/29/2024

INCIDENT TYPE	# INCIDENTS
Station: EC2 - ELK COMPANY 2	
111 - Building fire	1
322 - Motor vehicle accident with injuries	2
445 - Arcing, shorted electrical equipment	1
520 - Water problem, other	1
551 - Assist police or other governmental agency	1
733 - Smoke detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1
# Incidents for EC2 - Elk Company 2:	8

Calls in Johnsonburg Borough - 5

Calls in North Ridgway Township – 2

Automatic / Mutual Aid Calls – 1

Total Man Hours for All Calls February 2024 – 28.15

Total Monetary Fire Loss Johnsonburg Borough February 2024 - \$0

Total Monetary Fire Loss North Ridgway Township February 2024 - \$0

Respectfully

Christopher G. Kreckel

Chief

Boro report

street crew

Checked drain on east avenue, camered the drain it was clear was home owner issue.

Salted and plowed all streets throughout borough.

Marked pa one calls.

Picked up tree limbs throughout town.

Cleaned drains throughout town.

Met with contractors for pre bid meetings on harrison and second ave.

Washed all trucks and equipment.

Held dumpster day.

Fixed drain on bergen street.

Installed new rear wheel bearing on 2017 police cruiser.

Took spreader out of 2012 f350.

Treasurer's Report
February 2024

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance
General	\$277,422.99	\$49,665.24	\$62,484.93	\$264,603.30
Street Light	\$73,364.74	\$716.89	\$3,506.06	\$70,575.57
Library	\$1,276.80	\$441.89	\$0.03	\$1,718.66
Retirement	\$101,090.02	\$239.43	\$0.01	\$101,329.44
Highway Aid/Liquid Fuels	\$5,531.61	\$0.22	\$0.00	\$5,531.83
Borough Equipment	\$56,297.37	\$714.96	\$0.00	\$57,012.33
Fire Services	\$74,292.00	\$386.86	\$0.06	\$74,678.80
Community Center	\$36,604.21	\$8,086.00	\$16,183.30	\$28,506.91
Per Capita	\$1,327.65	\$22.00	\$1.10	\$1,348.55
Debt Service Fund	\$30,577.58	\$1,106.37	\$0.08	\$31,683.87
Community Improvement	\$114,818.52	\$1,057.33	\$925.00	\$114,950.85

Outstanding Expenses & Liabilities

Fund	Amount	Description
General	\$14,714.24	2023 Act 13 funding
General	\$4,254.62	insurance payout for office carpet damage

Monthly Bills

General	6910.84	Highway Aid	X
Community Center	15840.86	Community Improvement	2972.54
Other			



Engineer's Report – March 11, 2024 Johnsonburg Borough Council Meeting

The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

Engineering Services

- The Second Avenue Parking Lot Project was recently advertised with bids due on March 6th. Three (3) bids were received and opened at the Commissioners Meeting on March 7th. They were tabled to provide time for review and evaluation by Borough Council as each bid was greater than funding currently available through the previously approved CDBG grant. Any overage would be the responsibility of the Borough to pay. The scope of work and final recommendation(s) for approval will be discussed at the March Council Meeting.
- The Harrison Ave Storm Sewer Replacement Project was recently advertised with bids due on March 6th. Four (4) bids were received and opened at the Commissioners Meeting on March 7th. They were tabled to provide time for additional review and evaluation by Borough Council as the majority were greater than funding currently available. One bid was significantly different than all the others and will require additional evaluation. The Borough would be responsible for any overage beyond funding available through the previously approved CDBG grant. The scope of work and final recommendation(s) will be discussed at the March Council Meeting.
- We have met several times with Bucktail Excavators, Inc. to discuss the scope of work for the emergency demolition of the old Theater building on Market Street. Several preliminary steps were needed to be completed prior to demolition including removal of an old utility pole adjacent to the rear corner of the building and concerns with the close proximity of the Elks building. Upon further investigation it was found the rubber roofing material on the Elks building ran up along the side and top of the curbing along the length of the Theater roof. This material needed to be cut and “detached” from the Theater as there were concerns demolition activities might create additional issues. Both have been addressed and updates have been provided to the contractor. They plan on clearing materials in the basement area prior to commencing demolition as it will make the cleanup much less complicated. The contractor also intends to remove the old furnace that has been sitting behind the Theater for some time now. Work is anticipated to begin this month, when completed the goal is to be able to remove the barriers currently located along the Market Street sidewalk.
- We have continued to progress work on finalizing the scope of work for the Hemlock Street Stormwater Project. We continue to work with the solicitor to get easement agreements in place as a result of the proposed alignment. We anticipate this project being advertised this Spring. This project is being funded by an ARPA PA Small Water & Sewer Grant previously awarded by the Commonwealth Finance Authority.
- We completed our review of the Stormwater Management Plans and Report submitted for the Nittany Energy/Johnsonburg Mini-Mart addition project. The plans have been approved and contractor has already installed the primary storage facility. Additional gutters and surface inlets will be connected as construction continues.



- We recently worked with Cly Hornung to close out the most recent Mee Foundation grant which was used to upgrade HVAC facilities on the second floor of the Community Building. We are planning to request additional funding during another application round later this year. The remaining areas to be upgraded are the Ballroom and Kitchen/Parlor/Coat Room on the third floor. Once complete the entire building will have been upgraded and the old steam boiler can be "retired". Air conditioning would also have been added throughout.
- Over the last several months we've been working with the JCC on an existing leak in the Weight Room. Sealing of the side patio and floor drains has significantly reduced the amount of water and several other recommendations will be addressed throughout the Spring in an attempt to completely address any further water infiltration.
- We continue to work to finalize the Flood Study Report with TranSystems. They had provided pre-final plans and updated cost estimates in November which were used to complete the LSA grant application for the West End Flood Control Project. Once completed the Flood Study and plans will make the Project "shovel ready" and can be used to pursue additional funding opportunities.
- The County Planning Office has sent out an announcement requesting applications for this year's CDBG grant funding round. These applications will be due later this year; however, suggestions for potential projects are welcome so we can begin planning on getting project(s) scope of work started and estimates generated.

Code Enforcement

- Residents are once again reminded that garbage and garbage cans are not permitted to be left curbside throughout the week between collection. This has become increasingly common and resulted in cans and trash being scattered along local roads especially during storm events. Property owners will receive violation notices if these practices continue.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

JOHNSONBURG MUNICIPAL AUTHORITY

Regular Meeting Minutes

Wednesday, January 10, 2024

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

REORGANIZATION

A motion was made by Earl Park and seconded by Eric Poague to nominate Jack Fowler as Chairman.

Roll call vote: Jack Fowler – abstain, TJ Weaver – yes, Earl Park – yes, Eric Poague – yes, Paul Villella – yes, Tony King – yes, Duane Duffy – yes (carried 6-0).

A motion was made by Earl Park and seconded by Eric Poague to nominate TJ Weaver as Vice-Chairman.

Roll call vote: Jack Fowler – yes, TJ Weaver – abstain, Earl Park – yes, Eric Poague – yes, Paul Villella – yes, Tony King – yes, Duane Duffy – yes (carried 6-0).

A motion was made by Tony King and seconded by Eric Poague to nominate Earl Park as Secretary.

Roll call vote: Jack Fowler – yes, TJ Weaver – yes, Earl Park – abstain, Eric Poague – yes, Paul Villella – yes, Tony King – yes, Duane Duffy – yes (carried 6-0).

A motion was made by Earl Park and seconded by Eric Poague to nominate Duane Duffy as Treasurer.

Roll call vote: Jack Fowler – yes, TJ Weaver – yes, Earl Park – yes, Eric Poague – yes, Paul Villella – yes, Tony King – yes, Duane Duffy – abstain (carried 6-0).

A motion was made by Earl Park and seconded by Eric Poague to nominate Paul Villella as Alternate Secretary-Treasurer. Roll call vote: Jack Fowler – yes, TJ Weaver – yes, Earl Park – yes, Eric Poague – yes, Paul Villella – abstain, Tony King – yes, Duane Duffy – yes (carried 6-0).

A motion was made by Earl Park and seconded by Eric Poague keep the same Engineer (Travis Long, JHA), the same Solicitor (Peter Reith), the same auditor (McKeever, Varga and Senko) and the same depositories (CNB, Northwest and PLGIT) (carried).

A motion was made by Eric Poague and seconded by Earl Park to adjourn the reorganizational meeting and enter into the regular meeting (carried).

VISITORS – Aljoe Maletto, Joyce Maletto (The Johnsonburg Press)

Chairman Fowler welcomed new Board Members, Duane Duffy and Tony King.

A motion was made by Eric Poague and seconded by TJ Weaver to approve the agenda (carried).

VISITOR COMMENTS (on agenda related items) – None

EXECUTIVE SESSION – None

APPROVAL OF MINUTES FROM PREVIOUS MEETING – A motion was made by Eric Poague and seconded by TJ Weaver to approve the minutes from the December 27, 2023 Special Meeting (carried).

MANAGER’S REPORT – Copy attached

WATER REPORT – Copy attached

SEWER REPORT – Copy attached

ENGINEER'S REPORT – Copy attached

SOLICITOR'S REPORT – A motion was made by Eric Poague and seconded by TJ Weaver to have Solicitor Reith, Brian and Tracey get together to work on revising the payment rules and regulations to better align with our current collection procedures (carried).

COMMITTEE REPORTS – Chairman Fowler will have the new committee appointments at next month's meeting.

- A. Administrative – none
- B. Operations - none
- C. Finance – none
- D. Fire Department - none
- E. Hiring - none
- F. Johnsonburg Borough - none
- G. Grants – none

TREASURER'S REPORT – A motion was made by Eric Poague and seconded by TJ Weaver to approve the Treasurer's report (carried).

BILLS FOR PAYMENT – A motion was made by Eric Poague and seconded by Earl Park to approve the bills for payment in the amount of \$ 41,761.45 (carried).

Bank Balances as of: December 31, 2023

Northwest

SewerMoney Market - \$ 64,356.56
Payroll - \$ 164,561.21
WaterPennvest - \$ 510.67
SewerPennvest - \$ 2,027.13
Operating Checking - \$ 57,203.34
SewerSavings - \$ 52,550.20
WaterSavings - \$ 154,952.39

CNB

CD - \$ 26,159.50
Savings Acct. - \$ 6,066.56
WaterProject Checking (COA) - \$ 96,286.63
SewerChecking - \$ 10,867.57
Waterline Extension - \$ 14.00

PLGIT

General Fund - \$ 510,752.90

Debt Payments

CNB Mortgage - \$ 327.92
CNB Waterline Ext. LOC (interest only) - \$ 1,396.94
CNB WWTP Upgrade LOC - \$ 3,459.20
Pennvest - \$ 15,529.32 (last payment)
Pennvest - \$ 8,580.54
Pennvest - \$ 11,718.30
USDA Loan - \$ 129,287.00

BOARD DISCUSSION – The "Let Water Run List" was discussed. A motion was made by Earl Park and seconded by TJ Weaver to have Brian, Tracey and Chris make a decision on who can let their water run in the winter, based on individual circumstances. Those who are told they may let their water run will have their consumption monitored closely and they will be informed if they go over the minimum (Carried 6-1, Eric Poague - no).

A motion was made by Eric Poague and seconded by TJ Weaver to approve the Resolution to apply for PENNVEST funding for the Waterline Extension and the Lead/Copper Line Upgrade. Roll call vote: Earl Park- yes, TJ Weaver – yes, Paul Villella – yes, Duane Duffy – yes, Tony King – yes, Eric Poague – yes, Jack Fowler – yes (carried 7-0).

New Board Member Tony King asked questions about the responsibility of the Board and its members.

A motion was made by Eric Poague and seconded by TJ Weaver to have each Board Member receive JMA’s Rules and Regulations, JMA’s Bylaws, JMA’s Employee Handbook, a copy of the budget and a PA DCED publication called “Municipal Authorities in PA” in January of each year (carried).

BUSINESS AFFAIRS – none

COMMENTS FROM VISITORS – Aljoe Maletto asked questions about the Powers Run Dam removal.

EXECUTIVE SESSION – A motion was made by Eric Poague and seconded by TJ Weaver to enter into Executive Session at 5:20 (carried). A motion was made by Earl Park and seconded by Eric Poague to exit Executive Session and enter into Regular Meeting at 6:14 (carried). Personnel & litigation were discussed with no action taken.

ADJOURNMENT OF MEETING- A motion was made by Earl Park and seconded by Eric Poague to adjourn the meeting at 6:15 p.m. (carried).

Jack Fowler, Chairperson
TLB

February 6, 2024
Office of the County of Elk Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, January 18, 2024 at 10:00 AM, County of Elk Courthouse, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Dan Rimer, IT; Matthew Frey, Treasurer; Gerald Copella, Director of Veteran Affairs; Mike McAllister, Director of Emergency Services; Becki Taylor, CDBG Coordinator; Jennifer Quagliani, Chief Probation Officer; Derick Morey, Assistant Chief Probation Officer; Ryan Miller, ARS Engineering Services; Bill Laird, St. Marys Airport Authority; Ernie Mattiuz, Elk County Farm Bureau; Pam Streich, Workforce Development Board; Rachel Lampe, St. Marys Area Chamber of Commerce; Tristan Klinefelter and Marilyn Secco, Press.

APPROVAL OF AGENDA-

Matthew G. Quesenberry request that Resolution #2 be removed from the agenda. Motion made by Matthew G. Quesenberry to approve the changed agenda, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Gregory J. Gebauer to approve the January 18, 2024 minutes as presented, seconded by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS - N/A

RESOLUTIONS

1. 2024-04 - Requested by CDBG, Appoint Fair Housing Officer for the County and on behalf of the Ridgway Borough. **Information was provided by Becki Taylor, CDBG Coordinator. Kathy McClelland, County of Elk Planning Department was nominated. A motion was made by Matthew G. Quesenberry, seconded by Gregory J. Gebauer and carried unanimously.**
2. 2024-05 – Requested by CDBG, Approval of Revision to Community Development Block grant FY 2022 Application-**Removed from Agenda**

OLD BUSINESS -N/A

NEW BUSINESS

1. Authorize Retirement Board signatories for Northwest Bank Custodial Account, County of Elk Retirement Plan effective 1/1/2024. **A motion made by M. Fritz Lecker, seconded by Matthew G. Gebauer, carried unanimously.**
2. Requested by Ridgway-Elk County Chamber of Commerce, application for Elk County Tourism Marketing Grant funds in the amount of \$3,500 for the 2024 Ridgway Chainsaw Carving Rendezvous. - **A motion made by Matthew G. Quesenberry, seconded by Gregory J. Gebauer carried unanimously.**
3. Change of Board of Commissioners' meeting day from Tuesdays to Thursdays beginning with March 7th, 2024 meeting. Time will remain at 10:00am. **A motion made by Gregory J. Gebauer, seconded by Matthew G. Quesenberry carried unanimously.**
4. Requested by the Probation Department, service agreement with Northern Tier Children's Home Residential Services, Inc. from March 1, 2024 to February 28, 2025. **Jennifer Quagliani, Chief Probation Officer and Derick Morey, Assistant Chief Probation Officer provided information about the Women's Center. A motion made by M. Fritz Lecker, seconded by Matthew G. Quesenberry, carried unanimously.**
5. Requested by North Central PA Regional Planning & Development Committee, reappointment of the following for the term of January 1, 2024 to December 31, 2026:
 - a. Planning Representative-Tracy Gerber-County of Elk Planning Dept.
 - b. Economic Development Representative-Tina Gradizzi, City of St. Marys
 - c. Industry Representative-Doug Bauer, Horizon Technologies**A motion made by Matthew G. Quesenberry, seconded by Gregory J. Gebauer carried unanimously.**
6. Requested by Veterans Affairs, 16 veteran burial requisitions, 15 veteran headstone forms, and 15 veteran erection authorizations. **Information provided by Gerald Copella, Director of County of Elk Veterans Affairs. A motion made by Gregory J. Gebauer, seconded by Matthew J. Quesenberry carried unanimously.**
7. Requested by Elk County Solid Waste Authority, appointment of Mary Kay Candalor to the Elk County Solid Waste Authority board for the term of January 1, 2024 to December 31, 2028. **M. Fritz Lecker stated Dick Dallasen, a long-time, valued member had resigned. Mary Kay Candalor has been a long-term volunteer at the Recycling Center. A motion made by Matthew G. Quesenberry, seconded by Gregory J. Gebauer carried unanimously.**
8. Announcement of County of Elk Prison Screening Project RFP – Ryan Miller, ARS Engineering Services. **Gregory J. Gebauer spoke about the reasoning for this action. Ryan Miller, ARS Engineering Services provided information. No vote was needed.**
9. Requested by Elk County Office of Emergency Services, recurring 1 year contract between MCM Consulting Group, Inc and Northern Tier Regional 911 System for the period of 1/1/24 to 12/31/24 in the amount of \$112,428.00. **Information provided by Mike McAllister, Director of Emergency Services. A motion made by Gregory J. Gebauer, seconded by Matthew G. Quesenberry carried unanimously.**

IG
correction

10. Bid opening for 2013 Ford Fusion. **Winning bid, \$3,150 offered by William Gerg, Jr. A motion made by Matthew G. Quesenberry to accept this bid, seconded by M. Fritz Lecker carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. Larson Design Group (LDG) (received January 10th) regarding National Fuel Gas Distribution Corporation’s (NFG) intent to apply to PA DEP for a NPDES General Permit for the repair of existing exposures on pipeline right of way. Included are all permits required under PA Code Title 25, Environmental Protection. Project location is Spring Twp and involving replacement of 4,600 ft of distribution line.
2. AgriPower Mfg. & Services, Inc. (received January 11th) regarding intent to renew their exiting PA DEP Air Quality Operating permit. Site location 230 State St., St. Marys, PA. This notice is provided in accordance with PA Act 14 which requires a 30 day public comment period.
3. Dewberry Engineers, Inc. (received January 15th) regarding City of St. Marys’ intent to file apply for a PA DEP Waterway Obstruction Permit (Utility Line Stream Crossing permit). Project location is City of St. Marys involving replacement of the SR 1005-A01 bridge over Elk Creek and sanitary sewer relocation. This notice is provided in accordance with PA Act 14 which requires a 30 day public comment period.
4. JMS Manufacturing dba Ridgway Powdered Metals (received January 19th) regarding intent to renew their existing PA DEP General NPDES Permit. Site location 6931 Ridgway Saint Marys Rd., Ridgway, PA. This notice is provided in accordance with PA Act 14 which requires a 30 day public comment period.
5. JHA Companies (JHA) (received January 26th) regarding Buerk Septic Service’s intent to renew PA DEP Waste Management General Permit#WMGM051. Site location Ron Buerk Farm Biosolids, 101 Rosely Rd., St. Marys, PA. This notice is provided in accordance with PA Act 14 which requires a 30 day public comment period.

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings. **M. Fritz Lecker welcomed Rachel Lampe, Ernie Mattuiz, and Pam Streich.**
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- Bill Laird, St. Marys Airport Authority spoke of the needs of the St. Marys Airport. They received a grant to revitalize the terminal, but they would need to fund 25% of the total project. While the Drag Races will resume for 2024 and the Aviation Festival brings in some funds, these are needed for normal operating expenses.

QUESTIONS FROM THE PRESS

1. Tristan Klinefelter, WTAJ asked questions about the cost of the prison project and the reason for needing more prison security.

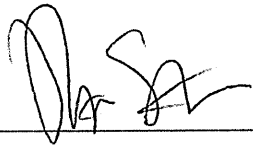
QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:52AM on a motion by Matthew G. Quesenberry seconded by Gregory J. Gebauer and carried unanimously

**Next Meeting:
Tuesday, February 20, 2024
10:00 A.M. Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

A handwritten signature in black ink, appearing to be 'M. G. Quesenberry', is written over a horizontal line.

**February 20, 2024
Office of the County of Elk Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The County of Elk Commissioners met on Tuesday, February 20, 2024 at 10:00 AM, County of Elk Courthouse, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT; Matthew Frey, Treasurer; Becki Taylor, CDBG Coordinator; Kathy McClelland, Office Manager; Kimberly Frey, Elections Director; Nancy Baker, CYS Director; Tyler Daniels, Chief Assessor; Northern Central Regional Planning and Development: Connor Vecellio, Transportation Planning Coordinator; Elise Grovanz, Community Development Coordinator; Katie Lenze, Community Development Coordinator; and Jim Chorney, Executive Director; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion made by Gregory J. Gebauer, seconded by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Gregory J. Gebauer to approve the February 6, 2024 with a correction of Matthew G. Quesenberry's middle initial in New Business #9, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS

1. North Central Regional Planning and Development Commission: Jim Chorney, Executive Director along with Elise Grovanz, and Katie Lenze, Community Development Coordinators presented information about programs and updates that can benefit our region. **Connor Vecellio, Transportation Planning Coordinator spoke of transportation and the website updates, and the safety action plan. Elise Grovanz spoke of ways they can help with grant approvals. Katie Lenze spoke of the Greenway Mini Grant.**

RESOLUTIONS -N/A

OLD BUSINESS -N/A

NEW BUSINESS

1. Requested by the Elk County Prison; renewal of Memorandum of Understanding Between Indiana County & Elk County for inmate housing from January 24, 2024 until January 24, 2025. **A motion made by Matthew G. Quesenberry, seconded by Gregory J. Gebauer carried unanimously.**
2. Requested by CYS; new agreement with Menta Counseling of Indiana PA to provide psychological counseling, assessments and therapy to children and families on an as-needed basis. The agreement is for July 1, 2023 until June 30, 2024. **Nancy Baker, CYS Director provided information. A motion made by Gregory J. Gebauer, seconded by Matthew G. Quesenberry carried unanimously.**
3. Requested by Tax Assessment Department; Addendum to the contract of February 7, 2023 between County of Elk and Statewide Tax Recovery for the collection of delinquent Per Capita taxes. This Addendum will allow Statewide to contract with H.A. Berkheimer, Creditech, and BerkOne in the collections process. **A motion made by Gregory J. Gebauer, seconded by M. Fritz Lecker carried unanimously.**
4. Requested by Veterans Affairs, 5 burial and 6 headstone approvals. **A motion made by M. Fritz Lecker, seconded by Matthew G. Quesenberry, carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. Eastern Gas Transmission and Storage, Inc. (received February 13th) regarding their intent to apply for renewal of Title V Operating Permit (TVOP #24-00120) at Ardell Compressor Station. This notice is provided in accordance with the 1990 Clean Air Act which requires a 30 day public comment period.
2. Dewberry Engineers, Inc. (received February 14th) regarding St. Marys Water Authority’s intent to file apply to PA DEP for a Waterway Obstruction Permit. The project involves the replacement of the SR 1005-A01 bridge over Elk Creek and the relocation of an existing water line. Project location is City of St. Marys. This notice is provided pursuant to PA Administrative Code Section 1905-A, as amended by Act 14, which requires a 30 day public comment period.

GOOD OF THE COUNTY

- **M. Fritz Lecker announced Act 13 in now open. Deadline is close of business, February 29, 2024.**
- We welcome and encourage the public to attend our meetings.
- Introduction of the Courthouse Facility Dog, Miss Praline, will occur at the March 21st Commissioners’ meeting.
- Kim Frey will discuss the excess inventory auction to be held the week of February 24th, 2024. Auction items are located in the Annex Gymnasium for public inspection during regular business hours.

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

1. Marilyn Secco, Courier Express asked Connor Vecellio about the meaning of RPO. Connor Vecellio explained it was Rural Planning Organization.

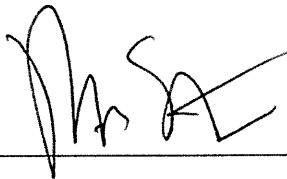
QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:26AM on a motion by Matthew G. Quesenberry seconded by Gregory J. Gebauer and carried unanimously

**Next Meeting:
Thursday, March 7, 2024
10:00 A.M. Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

A handwritten signature in black ink, appearing to be 'MSA', written over a horizontal line.