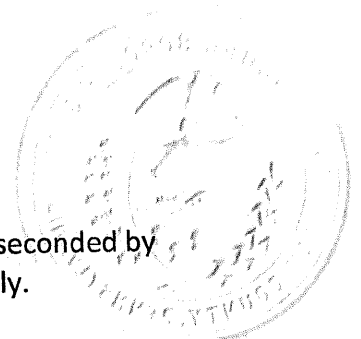


Johnsonburg Borough  
 Regular Meeting  
 March 11, 2024  
 4:00 p.m.

Call to Order  
 Silent Prayer  
 Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhofer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		



Approval of Agenda: A motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to approve the agenda. Motion carried unanimously.

Minutes: A motion was made by Councilman Poague and seconded by Councilman DePanfilis to approve the minutes from the regular meeting on February 12, 2024. Motion carried unanimously.

Guests & Public Comment: None present.

Monthly Reports

Mayor: Mayor Paget had nothing to report.

Police: Monthly report is on file. Chief Clopp reviewed his report and informed Council that the department has received the \$9,421.55 tuition reimbursement for Owen Schreiber and that the full-time patrolman testing process is underway.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file. Superintendent Imbrogno reported that the borough's recycling trailers have been received but need to be registered before being put into service.

Council Committees: None.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$6,910.84, Community Center Fund - \$15,840.86, and Community Improvement Fund - \$2,972.54. A motion was made by Councilman Cherry and seconded by Councilman DePanfilis to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas asked for the EMS voter referendum to be placed under old business in April.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Ryan Miller informed Council that the theater building (528 Market St) demolition with Bucktail Excavators should begin at the end of the month. The property and items left on the property were discussed. A motion was made by Councilman DeAngelo and seconded by Councilman Maletto to sell the items left behind on the property. Upon further discussion, this motion was rescinded by Councilman DeAngelo.

Municipal Authority: Minutes are on file.

Recreation Board: Nothing submitted.

Old Business: 1. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to adopt Ordinance 01-2024 which pertains to the Shared Service Code Enforcement position with Ridgway Borough. President Maletto called for a roll call vote which was unanimous in favor of the motion. Motion carried.

2. A motion was made by Councilman Poague and seconded by Councilman Cherry to adopt Ordinance 02-2024 which pertains to the Shared Service Community & Economic Development position with Ridgway Borough. President Maletto called for a roll call vote which was unanimous in favor of the motion. Motion carried.

3. Engineer Ryan Miller informed Council that the 2021 CDBG Second Ave Parking Lot Project needs to be rebid due to rescoping of the project. After further discussion, a motion was made by Councilman Poague and seconded by Councilman DePanfilis to reject the current bids, rescope the project, and then rebid the project. Motion carried unanimously.

4. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to accept the low bid on the 2022 CDBG Harrison Ave Stormwater Project. Motion carried unanimously. The contractor may change depending upon the pending withdrawal of the current low bidder.

New Business: 1. A motion was made by Councilman DePanfilis and seconded by Councilman Poague to appoint Secretary Rachel Kilhoffer as the borough's voting delegate at the Pennsylvania State Borough Association's annual convention. Motion carried unanimously.

2. A motion was made by Councilman DePanfilis and seconded by Councilman Poague to purchase an accessory for the street department's storm sewer camera. Motion carried unanimously.

Adjournment: A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to adjourn the meeting at 5:10 p.m. Motion carried unanimously.

  
Rachel Kilhoffer  
Secretary

## ORDINANCE 01-2024

**INTERGOVERNMENTAL COOPERATION AGREEMENT  
FOR SHARED SERVICE OF THE POSITION OF  
CODE ENFORCEMENT OFFICER  
BETWEEN RIDGWAY BOROUGH AND JOHNSONBURG BOROUGH**

**Agreement Approved**

The Johnsonburg Borough hereby joins with the Ridgway Borough in accordance with the Pennsylvania Intergovernmental Cooperation Act, by entering into an agreement entitled Intergovernmental Cooperation Agreement for Shared Service of the Position of Code Enforcement Officer between Ridgway Borough and Johnsonburg Borough which is hereby incorporated by reference with the same effect as if it had been set out verbatim in this article, with a copy of the agreement to be filed with the Borough Secretary and the be available for review.

**Authorization**

The Johnsonburg Borough Council President, acting on behalf of the Council, is hereby authorized and directed on behalf of the borough to execute and deliver the agreement, and to execute and deliver such other additional instruments, and to take such further actions, as may be necessary or appropriate to carry forth the agreement and the purposes of this article.

**Ratification**

All actions of any officer, agent, or other representative of the borough heretofore taken in pursuit of the establishment and implementation of this intergovernmental cooperation agreement, are hereby ratified, and approved in all respects.

**Compliance**

As required by the Pennsylvania Intergovernmental Cooperation Act, the following matters are specifically found and determined:

- A. The conditions of the agreement are set forth in the agreement.
- B. The duration of the agreement is set forth in the agreement as three years.
- C. The purpose and objectives of the agreement are set forth in this article and in the agreement.
- D. The manner and extent of financing the agreement are that:
  1. Funds to implement the borough's obligations under the agreement shall come from budgeted tax funding.

2. The Ridgway Borough has obtained grant funding through the Pennsylvania Department of Community and Economic Development, under the Strategic Management Planning Program, for a reimbursement structure of 75% in year one, 50% in year two, and 25% in year three of the program.

E. The organization structure necessary to implement the agreement shall be coordinated by the Ridgway Borough Manager and the Johnsonburg Borough Secretary.

F. The acquisition of real property necessary to perform the duties of the position shall be coordinated by the Ridgway Borough Manager and the Johnsonburg Borough Secretary.

ORDAINED this 11 day of March 2024.

Alfred J. Malitto III  
President

ATTEST:

Rachel Kilkoffe  
Secretary

[Signature]  
Mayor

**ORDINANCE 02-2024**



**INTERGOVERNMENTAL COOPERATION AGREEMENT  
FOR SHARED SERVICE OF THE POSITION OF  
COMMUNITY ECONOMIC DEVELOPMENT COORDINATOR  
BETWEEN RIDGWAY BOROUGH AND JOHNSONBURG BOROUGH**

**Agreement Approved**

The Johnsonburg Borough hereby joins with the Ridgway Borough in accordance with the Pennsylvania Intergovernmental Cooperation Act, by entering into an agreement entitled Intergovernmental Cooperation Agreement for Shared Service of the Position of Community Economic Development Coordinator between Ridgway Borough and Johnsonburg Borough which is hereby incorporated by reference with the same effect as if it had been set out verbatim in this article, with a copy of the agreement to be filed with the Borough Secretary and the be available for review.

**Authorization**

The Johnsonburg Borough Council President, acting on behalf of the Council, is hereby authorized and directed on behalf of the borough to execute and deliver the agreement, and to execute and deliver such other additional instruments, and to take such further actions, as may be necessary or appropriate to carry forth the agreement and the purposes of this article.

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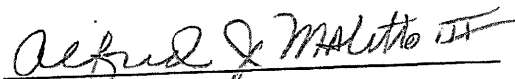
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ORDAINED this 11 day of March 2024.

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Mayor